

Main Street Advisory Board
Agenda – July 6, 2023, 5:00 p.m.

Meeting to be held at Community Development – Large Conference Room
741 Main Street, Downtown Perry

1. Call to Order
2. Guests/Speakers
3. Citizens with Input
4. Old Business
5. New Business
 - a. Certificate of Appropriateness Review – 912 Carroll Street
 - b. Certificate of Appropriateness Review – 1001 & 1005 Carroll Street
 - c. Certificate of Appropriateness Review – 810 Commerce Street
 - d. Preliminary Muse Theater Expansion Review – 810 Commerce Street
 - e. Façade Grant Application – 912 Carroll Street
 - f. Façade Grant Application – 1001 & 1005 Carroll Street
 - g. Façade Grant Reimbursement – 805 Commerce Street
 - h. Approve May 4, 2023 Minutes
 - i. Approve May and June 2023 financials
 - j. Holiday Event Budgets
 - k. Project Brainstorm/Selection
6. Chairman Items
7. Downtown Manager's Report
 - a. Downtown Projects update
 - i. Switch to 6 Standards: Standards 1-3
 - b. Strategic Plan Update
8. Promotion Committee Report
9. Update on Downtown Development Authority
10. Other
11. Adjourn

All meetings are open to the public unless otherwise posted



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STAFF REPORT

From the Department of Community Development
July 3, 2023

CASE NUMBER: COA-0093-2023
APPLICANT: Kimberly Pinckney
REQUEST: Paint doors
LOCATION: 912 Carroll Street; Parcel No. 0P0010 036000

APPLICANT'S REQUEST: The applicant proposes paint the entrance doors Grasshopper (SW 6733).

STAFF COMMENTS: The proposed color is not in the approved color palette. The body of the building and trim elements are painted white.

STAFF RECOMMENDATION: Approval, subject to the Main Street Advisory Board's determination that the proposed paint colors comply with Sec. 6-3.3(F)(9) of the LMO.

APPLICABLE DESIGN GUIDELINES ATTACHED. No design guideline for color.

APPLICABLE ORDINANCE SECTION:

6-6.3. Design Standards for the Downtown Development District.

- (A) *Intent.* The intent of this section is to encourage and maintain the viability and visual compatibility of structures and sites in the Downtown Development Overlay District.
- (B) *Applicability.* New construction and exterior modification of buildings and sites in the downtown development overlay district must obtain a certificate of appropriateness prior to starting such work. In addition to other design guidelines adopted by the Main Street Advisory Board, new construction and existing buildings, structures, and sites which are altered, reconstructed, or moved shall be consistent with the architectural styles of commercial buildings constructed prior to 1950 in the downtown development overlay district and the standards of this section.
- (C) *Exemptions.* Nothing in the section shall be construed to prevent the ordinary maintenance or repair of any exterior architectural feature of structures located in the Downtown Development Overlay District when the repair does not involve a change in design, material, or outer appearance of the structure. Certificates of appropriateness are not required for alterations to the interior of a building or changes in the use of a building, although other permits may be required.
- (D) *Sign standards.* All signs shall require a Certificate of Appropriateness issued by the administrator prior to issuing a sign permit. The administrator may exempt signs which comply with the provisions of Section 6-9.12(C).
- (E) *Site design standards.*
 - (1) Orientation and setback. The orientation and setback of a building shall be consistent with adjacent buildings.
 - (2) Spacing of buildings. The relationship of a building to open space between it and the adjoining buildings shall be visually compatible to the buildings and open spaces to which it is visually related.

- (3) **Parking.** Parking should be located to the side or rear of a building. When a parking lot must be located adjacent to a public right-of-way, a wall and/or landscape buffer should separate the parking lot from the right-of-way.
- (4) **Courtyards and outdoor spaces.** Walls, wrought iron fences, evergreen landscape buffers, and/or building facades shall form cohesive walls of enclosure along a street.
- (F) **Building design standards.**
 - (1) *Height.* The height of the proposed building shall be visually compatible with adjacent buildings.
 - (2) *Proportion of Building from Facade.* The relationship of the width of building to the height of the front elevation shall be visually compatible with buildings to which it is visually related.
 - (3) *Scale of a Building.* The size of a building, the building mass of a building in relation to open spaces, the windows, door openings, porches and balconies shall be visually compatible with the buildings to which it is visually related.
 - (4) *Proportion of Openings within the Facility.* The relationship of the width of the windows in a building to the height of the windows shall be visually compatible with buildings to which it is visually related.
 - (5) *Rhythm of Solids to Voids in Front Facades.* The relationship of solids to voids in the front facade of a building shall be visually compatible with buildings to which it is visually related.
 - (6) *Rhythm of Entrance and/or Porch Projection.* The relationship of entrances and porch projections to the sidewalks of a building shall be visually compatible to the buildings to which it is visually related.
 - (7) *Relationship of Materials; Texture and Color.* The relationship of the materials, texture, and color of the facade of a building shall be visually compatible with the predominant materials in the buildings to which it is visually related. Brick or mortared stone shall be the predominant materials on new construction.
 - (8) *Roof Shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.
 - (9) *Colors:* Colors should be in keeping with color palettes currently in use, or of historical significance to the City of Perry. The Community Development Department may suggest or make available certain color palettes, which are not required to have a Certificate of Appropriateness.
- (G) **Temporary structures.** Temporary structures are permitted for construction projects or catastrophic losses. These structures require approval by the administrator, subject to section 4-5.



912 Carroll Street



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Application # COA#0093-2023

Application for Certificate of Appropriateness Main Street Advisory Board

Contact Community Development (478) 988-2720

*Indicates Required Field

	Applicant	Property Owner
*Name	Kimberly Pinckney	Randall Walker
*Title	Owner	Walla Energy Group
*Address	912 Carroll St	800 Evergreen St. Perry 31069
*Phone	478-397-5986	
*Email	kimberly@memosperry.com	

*Property Address 912 Carroll St.

Project:

New Building ☐ Addition ☐ Alteration ☒ Demolition ☐ Relocation ☐

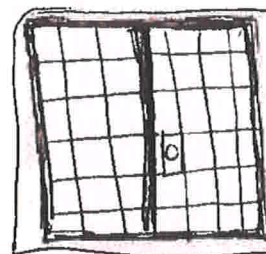
*Please describe the proposed modification:

We would like to paint the front doors. They are chipping and paint is peeling off of them.

Instructions

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2. Applications, with the exception of signs, are reviewed by the Main Street Advisory Board, which makes a recommendation to the administrator for action on the Certificate of Appropriateness.
3. The application may be submitted to the Community Development office or online.
4. The applicant must respond to the "standards" for the granting of a certificate of appropriateness in Section 2-3.8 of the Land Management Ordinance.
5. *The following drawings and other documents must be submitted with the application, depending on the extent of the proposal:

- ☐ Site plan depicting building(s) footprint, parking, landscaping, and other site improvements,
- ☐ Detailed drawing(s) or sketch(s) showing the views of all building facades facing public streets and building features, such as recessed doors or dormers, and sizes,
- ☐ Detailed drawing(s) or sketch(s) depicting size, location, and colors of signage,
- ☒ Sample(s) for all proposed wall and trim paint colors, (texted to Alicia)
- ☐ Sample(s) or photo(s) of proposed awning/canopy materials and color,
- ☐ Photo(s) of proposed doors, windows, lights, or other features that will be added to the building,
- ☐ Photo(s) or sample of proposed roofing materials and color if roof will be visible,
- ☐ Photo(s) or sample of brick, stone, tile, mortar, or other exterior construction materials that will be added to the building, and
- ☐ Other information that helps explain details of the proposal.



Clean,
Sand,
paint and
seal doors.

Continued on page 2

6. A complete application and all plans, drawings, cut sheets, and other information which adequately describes the proposed project must be submitted at least 10 days prior to a meeting of the Main Street Advisory Board, to allow adequate time for staff to review and prepare a report. The Main Street Advisory Board meets on the 1st Thursday of each month at 5:00pm in Community Development office, 741 Main Street.
7. Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

8. Signatures:

*Applicant	Kimberly Pinckney	*Date	6-21-23
*Property Owner/Authorized Agent	Randall Walker	*Date	6-21-23

Maintenance and Repair

Nothing in the Land Management Ordinance shall be construed to prevent the ordinary maintenance or repair of any exterior architectural feature of structures located the Downtown Development Overlay District when the repair does not involve a change in design, material, color, or outer appearance of the structure. Certificates of appropriateness are not required for alterations to the interior of a building or alterations to the use of a building (although other permits may be required).

Notices

There is no fee for review of a Certificate of Appropriateness (COA) application. However, a fee of \$226.00 will be charged for work started without an approved Certificate of Appropriateness.

Approval of a certificate of appropriateness does not waive any required permits, inspections, or fees required by the Community Development Department. Structural changes to a building require a building permit from the Community Development Department.

Decisions of the administrator may be appealed to the Planning Commission.

The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval by the administrator. If work is not completed within that timeframe, the applicant must renew the COA. A COA associated with a permit remains valid for the life of the permit.

Estimated valuation of proposed modification: \$500^{es}



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STAFF REPORT

From the Department of Community Development
July 3, 2023

CASE NUMBER: COA-0092-2023
APPLICANT: Rob Tavalaro for Perry United Methodist Church
REQUEST: Paint
LOCATION: 1001 & 1005 Carroll Street; Parcel No. 0P0020 005000 & 0P0020 007000

APPLICANT'S REQUEST: The applicant proposes paint the trim (soffits, fascia, cupolas, columns, etc.) in Extra White (SW 7006) and the shutters Black Magic (SW 6991). The colors are intended to match the other buildings on the church campus.

STAFF COMMENTS: Staff is not aware of the specific white and black colors used on the other buildings owned by the church. The proposed colors are not in the approved color palette.

STAFF RECOMMENDATION: Approval, subject to the Main Street Advisory Board's determination that the proposed paint colors comply with Sec. 6-3.3(F)(9) of the LMO.

APPLICABLE DESIGN GUIDELINES ATTACHED. No design guideline for color.

APPLICABLE ORDINANCE SECTION:

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- (4) Courtyards and outdoor spaces. Walls, wrought iron fences, evergreen landscape buffers, and/or building facades shall form cohesive walls of enclosure along a street.

(F) *Building design standards.*

- (1) *Height.* The height of the proposed building shall be visually compatible with adjacent buildings.
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- (G) *Temporary structures.* Temporary structures are permitted for construction projects or catastrophic losses. These structures require approval by the administrator, subject to section 4-5.



1001 Carroll Street – Front



1001 Carroll Street – Rear (Commerce Street)



1005 Carroll Street – Front



1005 Carroll Street – Rear (Commerce Street)



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Application # COA 92-
2023

Application for Certificate of Appropriateness Main Street Advisory Board

Contact Community Development (478) 988-2720

***Indicates Required Field**

	Applicant	Property Owner
*Name	Rob Tavalaro	Perry United Methodist Church
*Title	Building Superintendent	
*Address	1001 Carroll Street, Perry GA 31069	
*Phone	(478) 987-1852	
*Email	emilee.pumc@gmail.com	

*Property Address 1001 and 1005 Carroll Street, Perry GA 31069

Project:

New Building _____ Addition _____ Alteration x Demolition _____ Relocation _____

***Please describe the proposed modification:**



The existing exterior wood trim (fascia boards, soffits, etc.) of our Main Office Building, Youth Education Building, and Carroll Street sign required the replacement of several areas of rotten boards. These areas have been repaired and now require painting. It is our intent to use this opportunity to freshen up all of the exterior wood trim and architectural details (such as the existing cupolas) on these two buildings and signage. In an effort to coordinate these buildings with other structures on our "campus", our Trustees Committee is requesting approval to paint the wood trim and architectural elements with the same crisp white as our new Family Life Center. The exterior doors and shutters will also be painted the classic black that accents other buildings on our "campus" as well. Color specifications are as follows:
Exterior Wood Trim and Architectural Elements: Sherwin Williams Extra White A6W151 SW7000
Exterior Doors and Shutters: Sherwin Williams Black Magic SW6991

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5. ***The following drawings and other documents must be submitted with the application, depending on the extent of the proposal:**
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 - _____ Detailed drawing(s) or sketch(s) depicting size, location, and colors of signage,
 - _____ Sample(s) for all proposed wall and trim paint colors,
 - _____ Sample(s) or photo(s) of proposed awning/canopy materials and color,
 - _____ Photo(s) of proposed doors, windows, lights, or other features that will be added to the building,
 - _____ Photo(s) or sample of proposed roofing materials and color if roof will be visible,
 - x Photo(s) or sample of brick, stone, tile, mortar, or other exterior construction materials that will be added to the building, and
 - x Other information that helps explain details of the proposal.

6. A complete application and all plans, drawings, cut sheets, and other information which adequately describes the proposed project must be submitted at least 10 days prior to a meeting of the Main Street Advisory Board, to allow adequate time for staff to review and prepare a report. The Main Street Advisory Board meets on the 1st Thursday of each month at 5:00pm in Community Development office, 741 Main Street.
7. Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

8. Signatures:

*Applicant 	*Date 26 June 2022
*Property Owner/Authorized Agent  Trustee Chair Greg Adkins (910) 618-3307	*Date 26 June 2022

Maintenance and Repair

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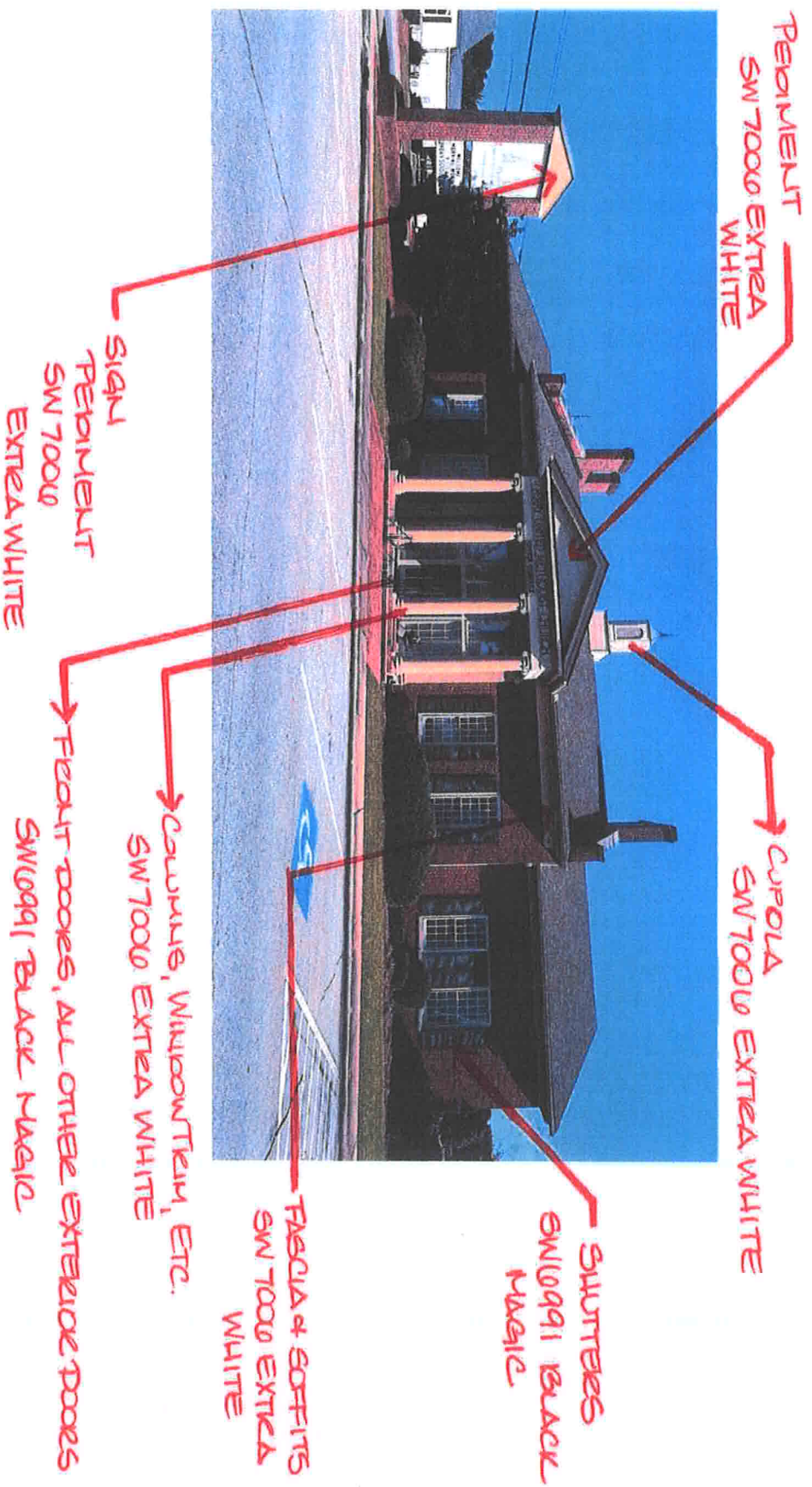
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Estimated valuation of proposed modification: \$16,500.00

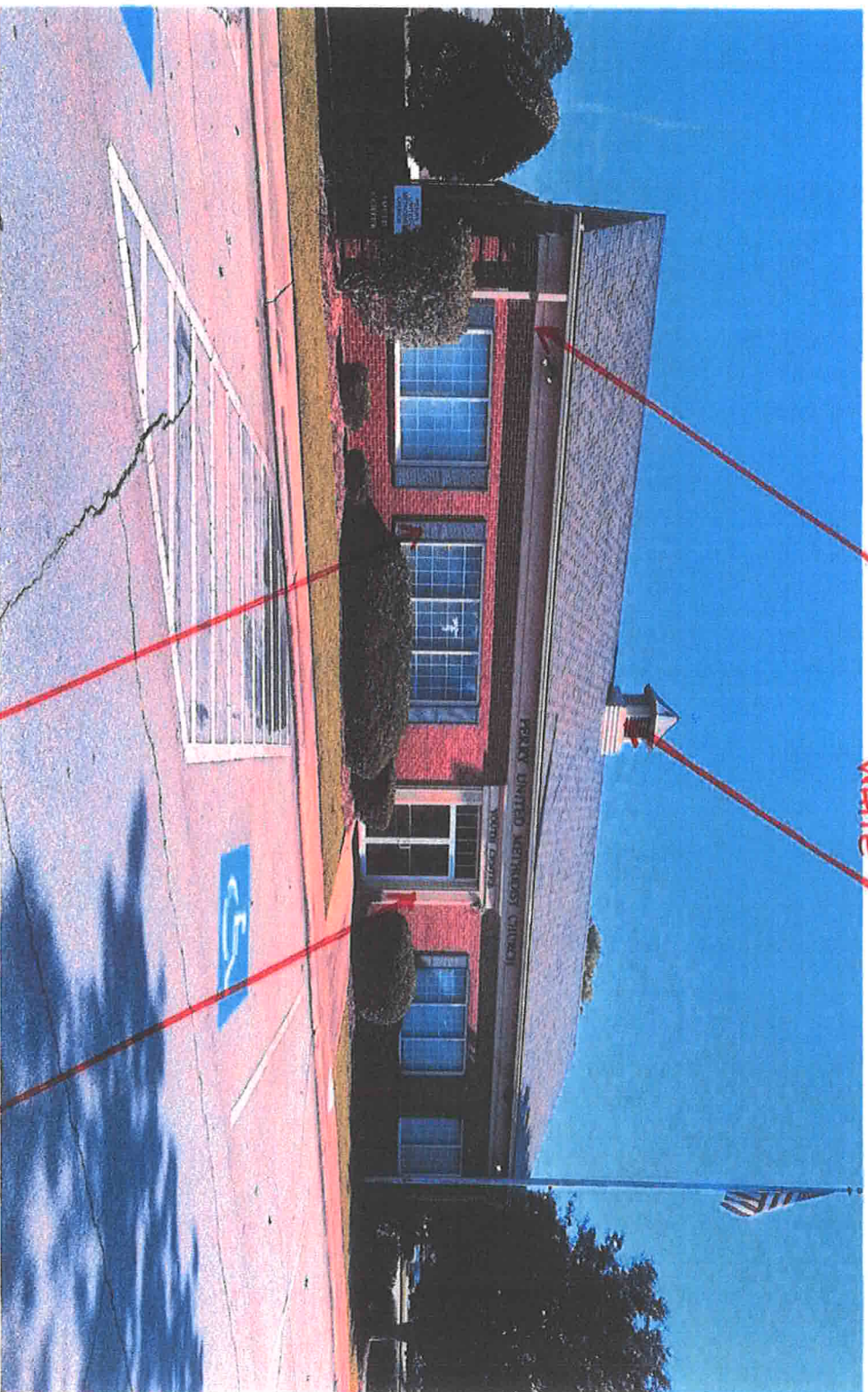
NOTE: GUTTERES TO MATCH
SW 7000 EXTRA WHITE



Note: Gutters to match
SW 7000 Extra White

Fascia, soffits,
etc.
SW 7000 Extra
White

Cupola
SW 7000 Extra White



Sutters +
any painted
exterior doors
SW 0091 Black
Magic

Architectural
trim
SW 7000 Extra
White

SW 6991
Black Magic

SW 7006
Extra White

257-C1



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STAFF REPORT

From the Department of Community Development
June 12, 2023

CASE NUMBER: COA-0087-2023
APPLICANT: Chad Bryant for Ocmulgee Developments
REQUEST: Addition to building
LOCATION: 810 Commerce Street; Parcel No. 0P0010 18A000

APPLICANT'S REQUEST: The applicant proposes to add onto the Muse Theater building located at 806 Commerce Street. The addition is on the adjacent parcel at 810 Commerce Street. The addition will be located at the rear of the east side of the building. It will be clad in brick which, along with the details, will match the addition on the west side of the building.

STAFF COMMENTS: The addition appears to comply with the design guidelines for additions.

STAFF RECOMMENDATION: Approval.

APPLICABLE DESIGN GUIDELINES ATTACHED.

APPLICABLE ORDINANCE SECTION:

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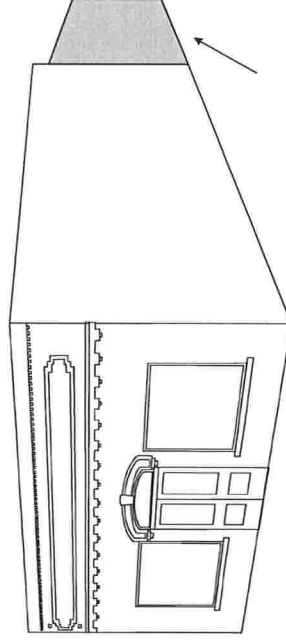
24 REHABILITATION ADDITIONS

GOAL:

The primary goal is to allow expansion while maintaining historic character.

Actions to achieve the goal:

- Additions should respect the original portion of the building by:
 - a) being placed away from the public view on the rear elevation or (for buildings not on the square) on a side elevation well behind the facade,
 - b) maintaining the form, orientation, and symmetry of the original structure,
 - c) creating a discernible break at the juncture with the original structure,
 - d) using matching or similar materials such as roofing and siding,
 - e) using matching or similar elements, such as windows, on side elevations and reserving more modern elements for the rear elevation,
 - f) using a degree of ornamentation equal to the original or less, and
 - g) being reversible with a limited loss of historic materials and elements.



additions are best placed at the rear of the building

Additions refers to any increase in the square footage of a building.

Glossary terms:

Elevation.

Any of the external faces of a building.

Facade.

The front elevation or "face" of a building.

Public view.

That which can be seen from any public right-of-way.

Reversible.

Constructing additions or new elements in such a manner that if removed in the future original form and material would be largely unchanged.

Routine maintenance.

Any action performed in order to preserve a historic property including minor replacement of material with like material providing no change is made to the appearance of the structure or grounds.

Orientation.

The direction that the building (usually includes the primary entrance) faces.

- more terms found in the Glossary, p. 42

Notes/Revisions:

Changes requiring a COA Examples:

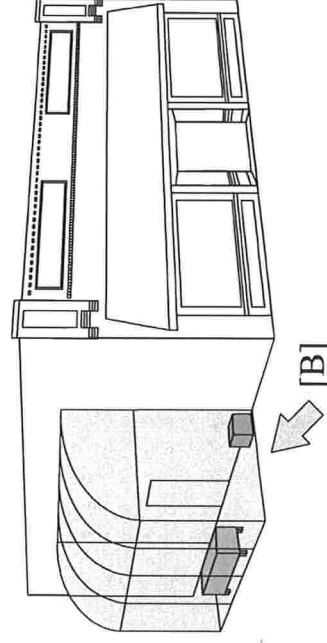
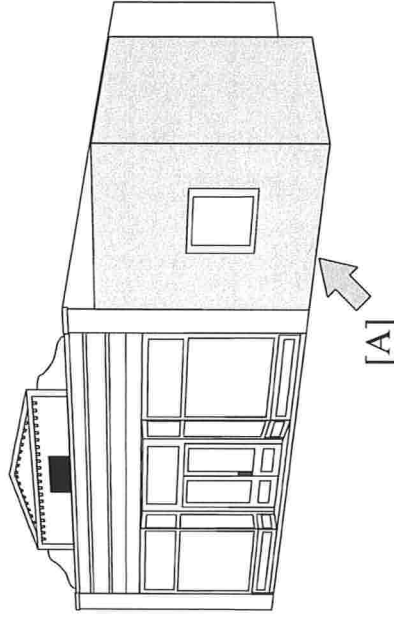
- * Adding an addition to a building.
- * Removing an addition from a building.

Changes not requiring a COA Examples:

- * Routine maintenance to existing additions.

Common Mistakes

- ▶ *Constructing the walls of the addition flush with the facade of the original structure. [A]*
- ▶ *Constructing an addition out of scale which greatly alters the original form of the building.*
- ▶ *Using incompatible materials or details on an addition. [B]*
- ▶ *Removing a large amount of original material to add an addition.*

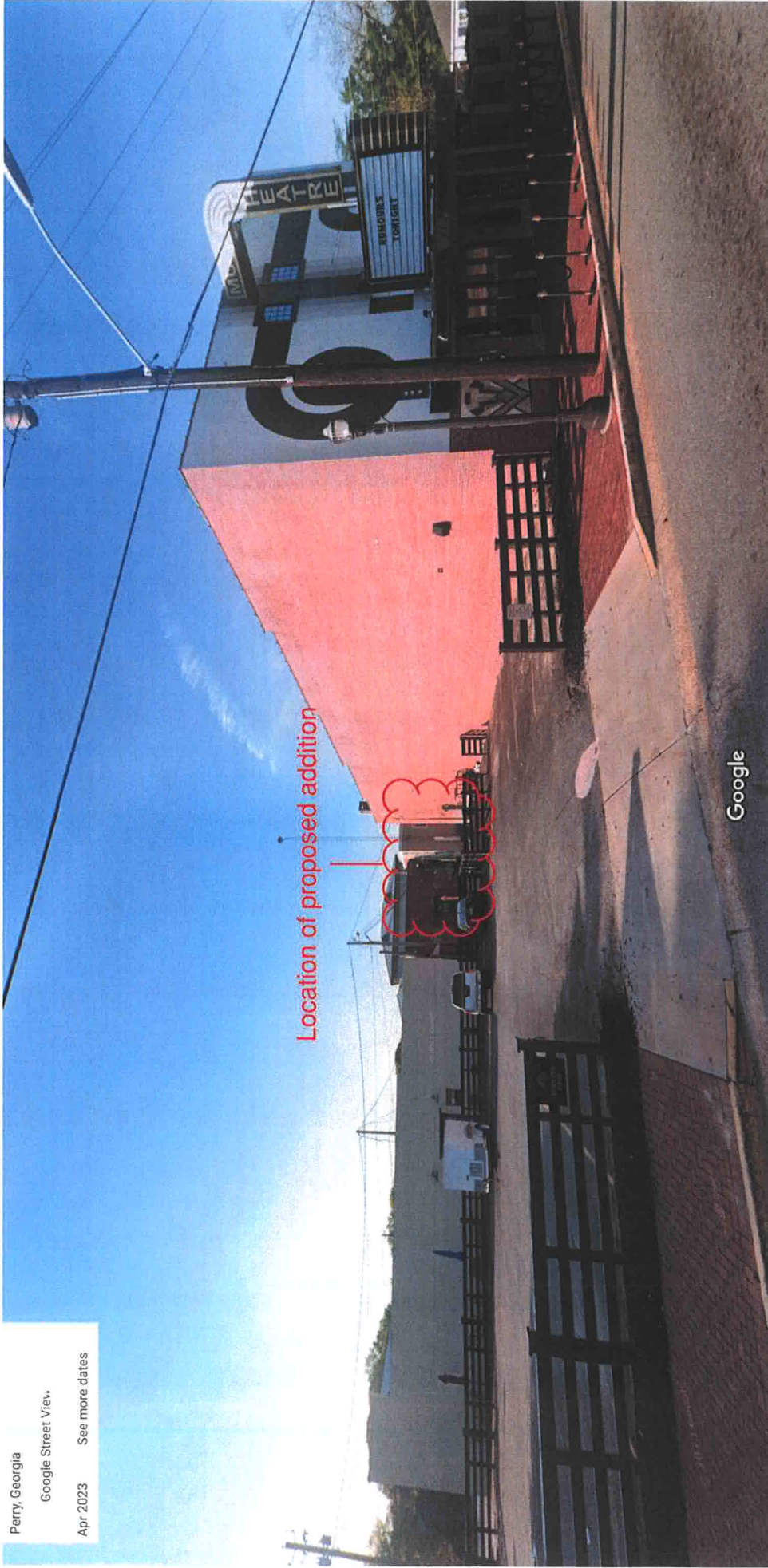


Perry, Georgia

Google Street View

Apr 2023

See more dates



Google

Image capture: Apr 2023 © 2023 Google





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Application # COA#0087-
2023

Application for Certificate of Appropriateness Main Street Advisory Board

Contact Community Development (478) 988-2720

*Indicates Required Field

	Applicant	Property Owner
*Name	CHAD BRYANT (BRYANT ENGINEERING, LLC)	OCMULGEE DEVELOPMENTS
*Title	PRESIDENT	DEVELOPERS
*Address	P.O. Box 1821, Perry, GA 31069	PO Box 1821, Perry, GA 31069
*Phone	478-224-7070	478-224-7070
*Email	chad@bryantengllc.com	chad@bryantengllc.com

*Property Address: THE MUSE THEATRE, HWY 41, PERRY, GA-31069 806 Commerce St.

Project:

New Building _____ Addition ☒ Alteration _____ Demolition _____ Relocation _____

*Please describe the proposed modification:

An addition to the existing Muse Theatre, to be used as an Accessory Building, of the size: 25'(L)x 25'(W)x 14' 06" (H). The proposed building will have the exterior façade and height, matching the existing building on the right side of the Muse Theatre (housing the kitchen, restrooms, and storage)

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 - _____ Sample(s) for all proposed wall and trim paint colors,
 - N/A Sample(s) or photo(s) of proposed awning/canopy materials and color,
 - _____ Photo(s) of proposed doors, windows, lights, or other features that will be added to the building,
 - N/A Photo(s) or sample of proposed roofing materials and color if roof will be visible,
 - ☒ Photo(s) or sample of brick, stone, tile, mortar, or other exterior construction materials that will be added to the building, and
 - _____ Other information that helps explain details of the proposal.

6. A complete application and all plans, drawings, cut sheets, and other information which adequately describes the proposed project must be submitted at least 10 days prior to a meeting of the Main Street Advisory Board, to allow adequate time for staff to review and prepare a report. The Main Street Advisory Board meets on the 1st Thursday of each month at 5:00pm in Community Development office, 741 Main Street.
7. Please read carefully: The applicant and property owner affirm that all information submitted with this application; including any/all supplemental information is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

8. Signatures:

*Applicant BRYANT ENGINEERING LLC	<i>Chad K. B., F</i>	*Date 06-08-2023
*Property Owner/Authorized Agent OCMULGEE DEVELOPMENTS, PERRY GA-31069	<i>Chad K. B., F</i>	*Date 06-08-2023

Maintenance and Repair

Nothing in the Land Management Ordinance shall be construed to prevent the ordinary maintenance or repair of any exterior architectural feature of structures located the Downtown Development Overlay District when the repair does not involve a change in design, material, color, or outer appearance of the structure. Certificates of appropriateness are not required for alterations to the interior of a building or alterations to the use of a building (although other permits may be required).

Notices

There is no fee for review of a Certificate of Appropriateness (COA) application. However, a fee of \$226.00 will be charged for work started without an approved Certificate of Appropriateness.

Approval of a certificate of appropriateness does not waive any required permits, inspections, or fees required by the Community Development Department. Structural changes to a building require a building permit from the Community Development Department.

Decisions of the administrator may be appealed to the Planning Commission.

The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval by the administrator. If work is not completed within that timeframe, the applicant must renew the COA. A COA associated with a permit remains valid for the life of the permit.

Estimated valuation of proposed modification: \$60,000 +/-





MAKER BRYANT, INC.
1003-006
12/15/2018

BRYANT ENGINEERING
1003-006
12/15/2018

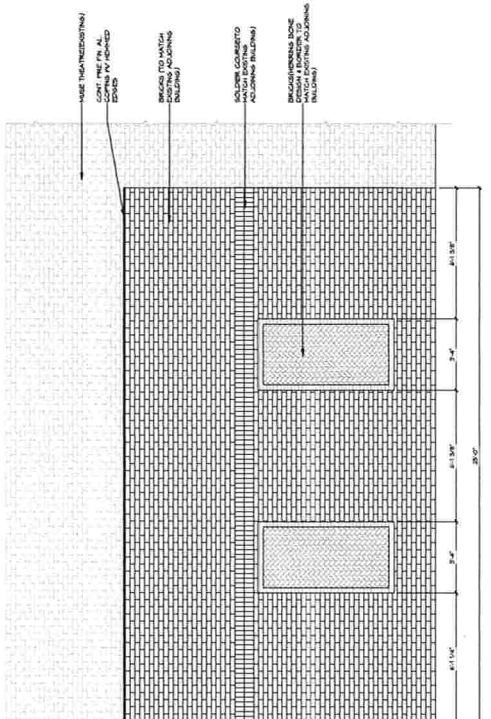
BE
1003-006
12/15/2018

PROJECT: ELEVATIONS FOR ACCESSORY BUILDING @ THE MUSE THEATRE
COUNTY: W. PATENT
DISTRICT: 1003-006
DATE: 12/15/2018
SCALE: 3/8" = 1'-0"

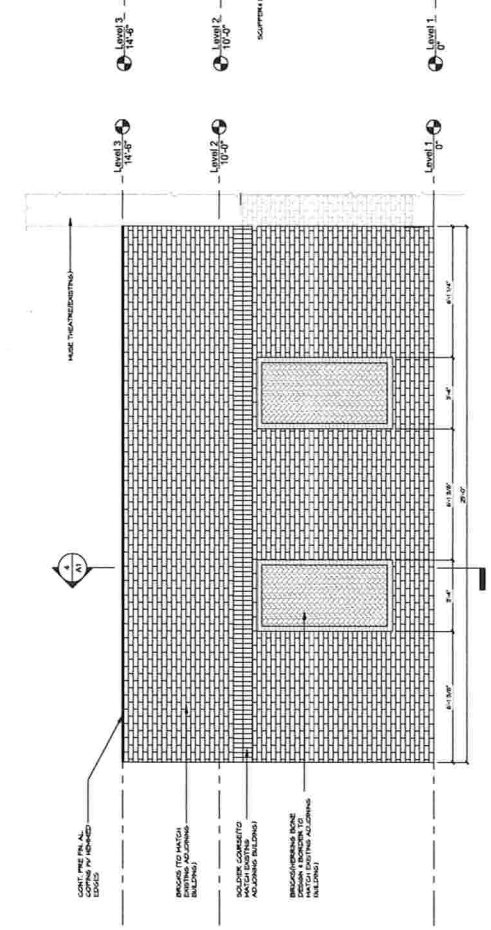
PERY
1003-006
12/15/2018

GEORGIA
1003-006
12/15/2018

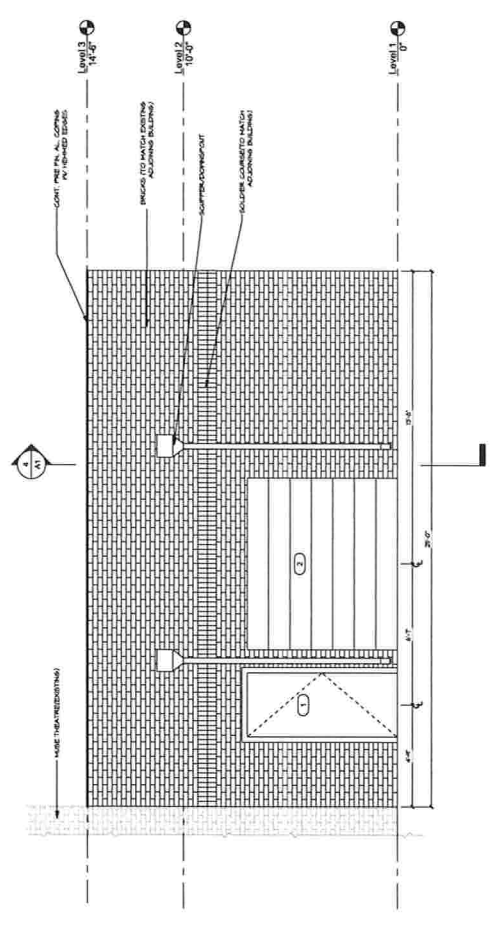
REVISIONS
SHEET NO. A3



1 FRONT ELEVATION
3/8" = 1'-0"



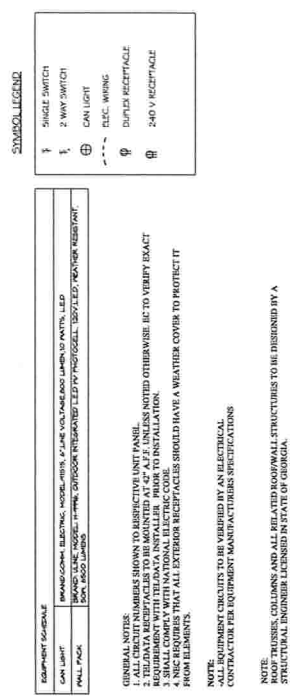
2 REAR ELEVATION
3/8" = 1'-0"



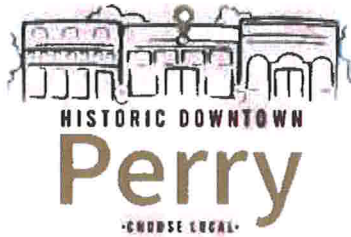
NOTE: ROOF TRUSSES, COLLARS AND ALL RELATED ROOF/WALL STRUCTURES TO BE DESIGNED BY A STRUCTURAL ENGINEER LICENSED IN STATE OF GEORGIA.

PROJECT GENERAL NOTES:
* INSTALL ROOF INSULATION TO BE MAXIMUM THICKNESS ALLOWED.

Door Schedule			
Mark	Width	Height	Comments
1	3'-0"	7'-0"	PANIC W/ SMART LOCK
2	8'-0"	7'-0"	PULL GRAB OPENING TYPE







Perry Main Street Advisory Board
Downtown Development District Façade Grant Program Application

Date: 6-28-23 (Please, print your information and use blue or black ink.)

Name of Applicant: Kimberly Pinckney

Property Owner: Randall Walker

Name of Business: MeMe's

Business Physical Address: 912 Carroll St.

Applicant's Mailing Address: 912 Carroll St.

Phone Number(s): 478-988-0200

Email Address: memes-1@windstream.net Web Address: memesperry.com

Description of Façade Improvement Project: _____

Sand, Paint and Seal door

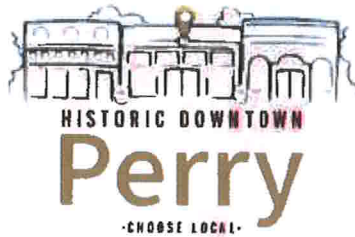
Why/How will the proposed improvement project enhance your business and contribute to the architectural significance, character, and sense of place in Downtown Perry? _____

Brighten our storefront.

Project Start Date: ASAP

Project Completion Date: _____





Estimated Total Project Cost - Attach estimate(s): \$ 500⁰⁰

Amount Requested: \$ 250⁰⁰


Do you have the funds available to complete the project? Yes X No

Have you applied for a Facade Grant before? Yes No X

If yes, was the grant awarded? Yes No

If yes, what amount were you awarded? \$

- If applicant does not own the property, a **letter from the property owner** authorizing the applicant to make the proposed improvements **or joint application with the property owner** is required.
- Upon completion of all work, photographs of the final project must be submitted in order to receive final payment from the Facade Grant Program.
- Completion and approval of the grant application does not guarantee that the proposed project will receive grant funding.
- The Perry Main Street Advisory Board must review and approve all plans prior to project start date or before any work begins on the structure.
- Applicants must have received a Certificate of Appropriateness (COA) for the project for which grant funds are sought.
- Please see attached information regarding the Facade Grant Program and Eligibility Requirements.
- As a condition of receipt of the grant funds, applicant commits to maintain the grant-funded project improvements **and** the Perry Main Street Advisory Board's investment.
- Grant payment form must be submitted within 60 days of project completion.


Applicant Signature

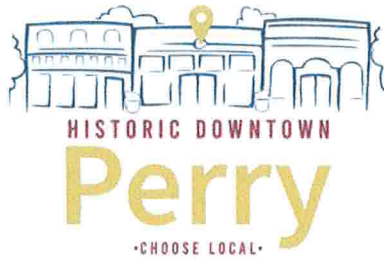
6-28-23

Date

All Facade Grant Program applications must be completed and submitted to the City of Perry, Downtown Manager at:

Alicia Hartley, Downtown Manager
478-988-2730
Alicia.hartley@perry-ga.gov

City of Perry
1211 Washington Street
Perry, GA 31069



Perry Main Street Advisory Board
Downtown Development District Façade Grant Program Application

Date: July 10, 2023 (Please, print your information and use blue or black ink.)

Name of Applicant: Perry United Methodist Church

Property Owner: Perry United Methodist Church

Name of Business: Perry United Methodist Church

Business Physical Address: 1001 Carroll Street, Perry GA 31069

Applicant's Mailing Address: 1001 Carroll Street, Perry GA 31069

Phone Number(s): (478) 987-1852

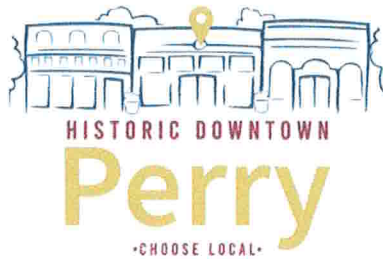
Email Address: emilee.pumc@gmail.com Web Address: _____

Description of Façade Improvement Project: The existing wood trim and wood architectural details (cupolas) on our Business Office and Youth Education Buildings are in desperate need of a fresh coat of paint and the replacement of rotten trim boards. The exterior doors and shutters need a refresh as well.

Why/How will the proposed improvement project enhance your business and contribute to the architectural significance, character, and sense of place in Downtown Perry? A fresh coat of paint will provide another protective layer preventing further unsightly wood decay on these beautiful buildings. In addition the approved change in trim color to a crisp white, will complement the adjacent PUMC buildings and create a cohesive aesthetic for this historic downtown corner.

Project Start Date: ASAP

Project Completion Date: _____



Estimated Total Project Cost - Attach estimate(s): \$ 16,500.00

Amount Requested: \$ 2,500.00 for Major Improvement (any amount would help)

Do you have the funds available to complete the project? Yes ☒ No ☐

Have you applied for a Facade Grant before? Yes ☐ No ☒

If yes, was the grant awarded? Yes ☐ No ☐

If yes, what amount were you awarded? \$

- If applicant does not own the property, a **letter from the property owner** authorizing the applicant to make the proposed improvements **or joint application with the property owner** is required.
- Upon completion of all work, photographs of the final project must be submitted in order to receive final payment from the Facade Grant Program.
- Completion and approval of the grant application does not guarantee that the proposed project will receive grant funding.
- The Perry Main Street Advisory Board must review and approve all plans prior to project start date or before any work begins on the structure.
- Applicants must have received a Certificate of Appropriateness (COA) for the project for which grant funds are sought.
- Please see attached information regarding the Facade Grant Program and Eligibility Requirements.
- As a condition of receipt of the grant funds, applicant commits to maintain the grant-funded project improvements and the Perry Main Street Advisory Board's investment.
- Grant payment form must be submitted within 60 days of project completion.

3.1.2023

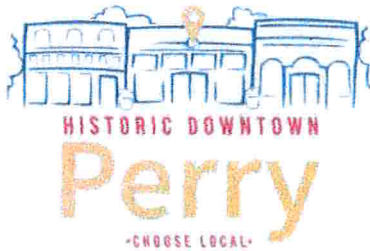
Applicant Signature

Date

All Facade Grant Program applications must be completed and submitted to the City of Perry, Downtown Manager at:

Alicia Hartley, Downtown Manager
478-988-2730
Alicia.hartley@perry-ga.gov

City of Perry
1211 Washington Street
Perry, GA 31069



Perry Main Street Advisory Board

Downtown Development District Façade Grant Program Payment Request

Date: 6/30/23 (Please, print your information and use blue or black ink.)

Name of Applicant: Bryan Fountain

Name of Business: Triple F Farm LLC/Orderis Prime Meats

Business Physical Address: 805 Commerce St, Perry GA

Applicant's Mailing Address: PO Box 460 Marshallville, GA 31705

Phone Number(s): 478-955-0823

Email Address: tbfountain@gmail.com

Web Address: _____

Project Start Date: 5/17/23

Project Completion Date: 5/18/23

Completed Project Total Cost: \$ 11,309.70

Grant Amount Payment Requested: \$ 2,500.00

Attach photos of completed work (required).

A completed W-9 for you/your business is required with the application; payment cannot be issued without the W-9.

As a condition of receipt of the grant funds, I agree to maintain the grant-funded project improvements and the Perry Main Street Advisory Board's investment.

Name of Applicant: Bryan Fountain

Signature of Applicant: Bryan Fountain

Buzzell Glass Inc.
104 Industrial Park Dr
Perry, GA 31069 US
4789874546
reg@southernglazing.net



INVOICE

BILL TO

INVOICE # 1505
DATE 05/19/2023
DUE DATE 05/19/2023
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Sales	1	11,309.70	11,309.70
2 Storefronts with 1" insulated glass			
SUBTOTAL			11,309.70
TAX			0.00
TOTAL			11,309.70
PAYMENT			5,654.85
BALANCE DUE			\$5,654.85

chk #: 1040
~~\$504.~~
\$5654.85

✓ paid
5/18/23
JRT

Thanks! ☺

Main Street Advisory Board
Minutes - May 4, 2023

1. Call to Order: Chairman Cossart called the meeting to order at 5:00pm.

Roll: Chairman Cossart; Directors Lay, Loudermilk, Moore and Presswood were present. Directors Jones and Gordon were absent.

Staff: Alicia Hartley – Downtown Manager and Christine Sewell – Recording Clerk

2. Guests/Speakers - Clayton & Natalie Hubbard

3. Citizens with Input – None

4. Old Business – None

5. New Business

- a. Review Certificate of Appropriateness – 906 Commerce Street

Ms. Hartley presented the staff report and advised the applicant will paint the exterior of the building using colors not in the approved color palette. The body of the building is proposed as Benjamin Moore “Pink Moire`.” The shutters and doors are proposed as Benjamin Moore “Wrought Iron.” Per Mr. Wood’s staff report, the building is currently tan with black shutters and burgundy doors. Burgundy bubble awnings top the two front doors. A sample of the proposed colors are on the front left corner of the building and on the right side of the rear window facing the public parking lot. There is no design guideline for color. Color is addressed in the design standards. The “Pink Moire`” is a light blush with tan undertones. The “Wrought Iron” is a nearly black charcoal color. Both colors appear to be appropriate for this building and the downtown overall and recommend approval.

Mr. Hubbard on behalf of the owner advised the color selections were chosen to compliment the surrounding buildings. The board asked if the awning color was to be changed; Mr. Hubbard advised it most likely would be; the board suggested if so, they should be in the “wrought iron/black” color.

Director Presswood motioned to approve the COA as presented with the recommendation if the awning panels are changed, they should be black; Director Lay seconded; all in favor and was unanimously approved.

- b. Review of Façade Grant – 906 Commerce Street

Ms. Hartley advised the application was for exterior painting and met the established criteria and recommended approval in the amount of \$1000.00.

Director Moore motioned to approve the façade grant application in the amount of \$1000.00; Director Presswood seconded; all in favor and was unanimously approved.

- c. Approve April 6, 2023, Minutes

Director Moore motioned to approve as submitted; Director Lay seconded; all in favor and was unanimously approved.

*Director Loudermilk arrived at 5:15pm.

d. Approve March and April 2023 financials

Director Lay motioned to approve as submitted; Director Presswood seconded; all in favor and was unanimously approved.

6. Chairman Items – Chairman Cossart advised she will be reviewing the state plan with Ms. Hartley but thought needs to be given for another project.

7. Downtown Manager's Report

Downtown Projects update - Downtown Solid Waste began on April 24; Ghost Runner Pizza coming to 742 Main Street; Perry Stanley's buildings are for rent (717 Commerce Street and 1021 Commerce Street); Italian Restaurant at Commodore Building moving forward; Downtown Dining Cards in print; 200th Birthday proposed t-shirts; Kiosk Map working on filling in trees; Downtown Rack Card; Jernigan and Main Sidewalks & Lighting project; Board member training requirement; 2 hours per board member by January; Ms. Hartley will forward requirements and suggestions to obtain. Nomination for GDA Premier Event; will be submitting application for downtown wine tasting. 2024 RFP for Georgia Downtown Association Conference will be working with the CVB to be the host city.

- a. Strategic Plan Update – no new updates

8. Promotion Committee Report – Ms. Hartley advised the proposed Drink & Dine promotion has been reviewed and revamped from the Promotion Committee and will run June and July and allow participants to upload \$150 in downtown dining and/or drink receipts for an award of a \$25 Yiftee gift card. The DDA has provided \$1500, and the board is being asked to contribute \$1500. Director Lay motioned to authorize \$1500 for the Drink & Dine Downtown Promotion; Director Presswood seconded; all in favor and was unanimously approved.
9. Update on Downtown Development Authority – Ms. Hartley advised the housing study has commenced.
10. Other – None
11. Adjourn: there being no further business to come before the board the meeting was adjourned at 6:02pm.

Main Street Advisory Board Restricted Fund
GL Account 100.00000.13.4208



July 1, 2022 Beginning Balance

35,777.40

Deposits:	100.37.1024	Current	YTD	Cumulative
	July		1,000.00	
	August		0.00	
	September		0.00	
	October		0.00	
	November		0.00	
	December		0.00	
	January		0.00	
	February		0.00	
	March		11,050.00	
	April		8,000.00	
	May		10,136.00	
	June			
	Total Deposits:	0.00	30,186.00	65,963.40

Expenditures: 100.75510

July	(24.08)	
August	(219.74)	
September	(2,835.64)	
October	187.64	
November	0.00	
December	(9,033.14)	
January	(1,739.41)	
February	(1,097.99)	
March	(5,179.11)	
April	(6,702.43)	
May	(844.83)	
June		
Total Expenditures:	0.00	(27,488.73)
		38,474.67

Reserve Balance at 05-31-2023

38,474.67

Current Reserve:	38,474.67
Less Prior Month Reserve	29,183.50
Current Month Reserve Adjustment	<u>9,291.17</u>

100-GENERAL FUND
ECONOMIC DEVELOPMENT
MAIN ST ADVISORY BD REST

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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PERSONAL SERVICES

100-75510.51.1100 REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.1300 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2100 EMPLOYEE LIFE INSURA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2120 EMPLOYEE HEALTH INSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2130 EMPLOYEE DENTAL INSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2200 FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2401 RETIREMENT CONTRIBUTO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.51.2700 WORKER'S COMPENSATIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PURCHASED/CONTRACTS

100-75510.52.1312 ARTIST FEES	1,400.00	0.00	0.00	4,425.00	0.00	3,025.00	316.07
100-75510.52.2150 LAUNDRY & CLEANING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.52.2300 RENTAL	0.00	0.00	0.00	530.00	0.00	530.00	0.00
100-75510.52.3300 ADVERTISING	0.00	20.09	0.00	40.09	0.00	40.09	0.00
100-75510.52.3500 TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.52.3600 DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.52.3850 CONTRACT LABOR	0.00	250.00	0.00	1,187.36	0.00	1,187.36	0.00
100-75510.52.3851 SECURITY SERVICES	0.00	0.00	0.00	320.00	0.00	320.00	0.00
100-75510.52.3930 MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PURCHASED/CONTRACTS	1,400.00	270.09	0.00	6,502.45	0.00	5,102.45	464.46

SUPPLIES

100-75510.53.1100 OPERATING SUPPLIES	0.00	574.74	0.00	8,666.28	1,710.64	10,376.92	0.00
100-75510.53.1660 AWARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0.00	574.74	0.00	8,666.28	1,710.64	10,376.92	0.00

OTHER COSTS

100-75510.57.3001 FACADE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.57.3002 MATCHING MEDIA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.57.3003 RESILIENCY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-75510.57.7000 APPROPRIATIONS	0.00	0.00	0.00	12,320.00	0.00	12,320.00	0.00
TOTAL OTHER COSTS	0.00	0.00	0.00	12,320.00	0.00	12,320.00	0.00

TOTAL MAIN ST ADVISORY BD REST

1,400.00	844.83	0.00	27,488.73	1,710.64	27,799.37	2,085.67
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100-GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	ENCUMBRANCE	Y-T-D	% OF YEAR COMPLETED:	BUDGET BALANCE	% OF BUDGET
100-00000.37.1017 J E WORRALL MEM DONA	0.00	0.00	0.00	0.00	0.00	0.00	91.67	0.00	0.00
100-00000.37.1018 ROTARY CENT PARK DON	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1020 DONATION-KIWANIS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1022 DISC GOLF DONATIONS	0.00	0.00	0.00	100.00	0.00	0.00		100.00	0.00
100-00000.37.1023 DISC GOLF SPONSORSHI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1024 MAIN STREET ADVISORY	1,200.00	10,136.00	0.00	30,186.00	0.00	0.00		28,986.00	2,515.50
100-00000.37.1025 MEMORIAL BENCH DONAT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1026 VETERANS PARK DONATI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1027 FIREHOUSE SUB GRANT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1028 RAFB REC DEPT CONTRI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1029 GA BIG BAND SPONSORS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1030 MAIN ST HARVEST DINN	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1031 COUNTRY FINANCIAL DON	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1032 PERRY PRESENTS SPONS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1033 PERRY PUB ARTS COM D	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1034 OKTOBERFEST DONATION	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1035 FOOD TRUCK FRIDAY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1036 FL VS GA TAILGATE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1037 INTERNATIONAL FESTIV	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1038 FIRE EDUCATION DONAT	0.00	0.00	0.00	5,000.00	0.00	0.00		5,000.00	0.00
100-00000.37.1039 FARMERS MKT INCOME	0.00	270.00	0.00	5,305.00	0.00	0.00		5,305.00	0.00
100-00000.37.1090 PAC COMMITTEE DONATI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1200 MUSIC FESTIVAL SPONS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1201 FESTIVAL OF TREES DO	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.1203 HISTORICAL SOCIETY D	0.00	0.00	0.00	34,185.00	0.00	0.00		34,185.00	0.00
100-00000.37.1204 GMA PRES RECEPTION D	0.00	0.00	0.00	13,500.00	0.00	0.00		13,500.00	0.00
100-00000.37.1721 ADMINISTRATION SERVIC	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.9003 RAFB REC DEPT CONTRI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.37.9004 ATLANTA HAWKS GRANT	0.00	2,380.00	0.00	2,380.00	0.00	0.00		2,380.00	0.00
TOTAL CONTRIBUTIONS/DONATIONS	1,400.00	12,816.00	0.00	124,801.00	0.00	0.00		123,401.00	8,914.36
OTHER CHGS FOR SERVICES									
100-00000.38.1000 PERRY EVENTS CENTER	43,200.00	7,018.00	0.00	70,620.00	0.00	0.00		27,420.00	163.47
100-00000.38.1001 CELL ANTENNA RENTAL	26,100.00	0.00	0.00	36,401.40	0.00	0.00		10,301.40	139.47
100-00000.38.1010 RENTAL- PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.2001 COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.3000 REIMBURSE FOR DAMAGE	37,300.00	0.00	0.00	104,903.79	0.00	0.00		67,603.79	281.24
100-00000.38.3002 RESTITUTION PAYMENT	0.00	200.00	0.00	400.00	0.00	0.00		400.00	0.00
100-00000.38.9000 OTHER REVENUES	1,000.00	3,399.00	0.00	13,401.85	0.00	0.00		12,401.85	1,340.19
100-00000.38.9001 PD COPIES/REPORTS	8,700.00	112.00	0.00	1,991.30	0.00	0.00		6,708.70	22.89
100-00000.38.9002 CASH OVER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.9003 RAFB REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.9004 TRAINING REIMBURSEME	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.9005 OTHER SALE OF MATERI	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.9006 SPECIFIC REIMBURSEME	8,600.00	68,499.36	0.00	178,000.74	0.00	0.00		169,400.74	2,069.78
100-00000.38.9007 AGGREGATE REIMBURSEM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
100-00000.38.9009 1996 CDBG PROGRAM IN	800.00	0.00	0.00	0.00	0.00	0.00		800.00	0.00